

**DİVAN TURİZM İŞLETMELERİ ANONİM ŞİRKETİ**  
**DATA SUBJECT APPLICATION FORM**

**1. Application Method**

You can convey your requests within the scope of your rights listed in Article 11 of the Law on the Protection of Personal Data Numbered 6698 (“**the Law**”) to our Company via this form with one of the 4 methods listed below as per Article 13 of the Law and Article 5 of the Communiqué Regarding the Procedure and Fundamentals of Application to Data Controller.

	<b>APPLICATION METHOD</b>	<b>ADDRESS TO APPLY</b>	<b>INFORMATION TO BE INCLUDED IN THE APPLICATION</b>
<b>1. Written Application</b>	Applying in person with wet-ink signature or via Notary	Divan Turizm İşletmeleri A.Ş. Ünalan Mahallesi, Ayazma Caddesi, No: 131/6, Çamlıca İş Merkezi, A Blok Üsküdar 34700 İstanbul, Turkey	The envelope/notification should have the following statement on it: “Information Request in Accordance with the Law on the Protection of Personal Data”
<b>2. Via Registered Electronic Mail (KEP)</b>	Via Registered Electronic Mail (KEP)	divan.hukuk@divan.hs02.kep.tr	The subject section of the e-mail should be filled as “Information Request in Accordance with the Law on the Protection of Personal Data”
<b>3. Application via Electronic Mail Existent in Our System</b>	Using the Electronic Mail Existent in Our Company’s Systems	kvkhhukuk@divan.com.tr	The subject section of the e-mail should be filled as “Information Request in Accordance with the Law on the Protection of Personal Data”
<b>4. Application via Electronic Mail Non-Existent in Our System</b>	Using the Electronic Mail Non-Existent in Our Company’s Systems Containing Mobile Signature/E-signature	kvkhhukuk@divan.com.tr	The subject section of the e-mail should be filled as “Information Request in Accordance with the Law on the Protection of Personal Data”

**2. Identity and Contact Information**

Please fill in the areas below in order for us to be able to contact you and verify your identity.

Name-Surname	:	
T.C. Identification Number / Passport Number or ID Number for Citizens of Other Countries	:	
Address of Residence / Workplace for Notification	:	
Mobile Phone	:	
Telephone	:	
Fax	:	
E-mail Address	:	

### 3. Relationship with Our Company

Your Relationship With Our Company	:	Customer:	<input type="checkbox"/>	Employee:	<input type="checkbox"/>
		Other:	<input type="checkbox"/>		

### 4. Subject Matter of the Request

We kindly ask that you explicitly put your request regarding your personal data down below. Relevant documentation is to be attached to the application.

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**5. Choose a Communication Method**

- I demand the response to be delivered to the mail address I have provided in section 2
- I demand the response to be delivered to the e-mail address I have provided in section 2
- I demand the response to be delivered to the fax number I have provided in section 2

In line with the requests I have specified hereinabove, pursuant to Article 13 of the Law, I ask the application I hereby make to your Company to be evaluated and I ask to be informed accordingly.

I hereby declare and undertake that; information and documents I have provided in this application are correct and up-to date, I have been informed that your Company may demand additional information to conclude my application and if additional costs occur, I may need to pay the fee determined by the Board of Personal Data Protection.

**Applicant (Data Subject)**

**Name and Surname** :  
**Date of Application** :  
**Signature** :